

Wake County Public School System - School Improvement Planning
Summary of Goals, Key Processes and Action Steps 2008-2011 (Created 2007 - 2008)

Board Goal: *By 2008, 95% of students in grades 3 through 12 will be at or above grade level as measured by NC EOG or EOC tests, and all student groups will demonstrate high growth.*

SCHOOL: Root ES

LEA: Wake County (920)

Strategic Directive: Retaining, Recruiting and Training High Quality Employees

State Board of Education Goal: 21st Century Professionals

SCHOOL GOAL: Continue to provide an average of at least five hours of planning time per week (including PLC meeting time) and a thirty minute duty-free lunch for full-time assigned classroom teachers to the maximum extent possible that safety and proper supervision allow for all three years of our plan

GOAL MANAGER: James Mack, Principal

Data Justification for Goal based on a comprehensive needs assessment:

2007-08 schedules (master, teacher, computer lab and lunch schedules), Wake County Policies 3222 - Instructional Planning and 3224 - Duty-Free Lunch Period

Key Processes & Action Steps(3 Key Processes)

<p>1 Key Process:</p> <p>Process Manager:</p> <p>Completion Date:</p> <p>Resources:</p> <p>Restrainers:</p> <p>Measurable Process Checks:</p>	<p>Set up a scheduling committee to examine how to maximize planning time</p> <p>Brad Peterson, Technology Specialist</p> <p>5/08, 05/09, 05/10</p> <p>Classroom representatives, specialists, leadership team, past schedules, Blackboard</p> <p>Time, scheduling, available staff resources, temporary facility</p> <p>Committee membership list, agendas and minutes</p>
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Action Steps

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| <p>1 Action Step</p> <p>Timeline:</p> <p>2 Action Step</p> <p>Timeline:</p> <p>3 Action Step</p> <p>Timeline:</p> <p>4 Action Step</p> <p>Timeline:</p> | <p>Examine the use of Media Center for Special Programs classes to gain more planning time</p> <p>From: 5/08 To: 8/08</p> <p>Examine the use of the Computer Lab to gain more planning time for teachers</p> <p>From: 5/08 To: 8/08</p> <p>Examine the potential ways to deal with the loss of drama and possible loss of Magnet positions that allow for planning time</p> <p>From: 5/08 To: 8/08</p> <p>Examine the implementation and use of half-day planning sessions and then determine possible dates if required</p> <p>From: 5/08 To: 8/08</p> |
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2 Key Process: Continue to implement a duty-free lunch plan
Process Manager: Jennfier Abraham, Assistant Principal
Completion Date: 06/11
Resources: 2007-08 lunch schedule, teacher assistants
Restrainers: Allotment of teacher assistants, temporary and new facilities, future increase enrollment
Measurable Process Checks: Completed Duty-Free Lunch Schedule

Action Steps

1 Action Step Develop a schedule that continues to implement a lunch schedule that maximizes the use of teacher assistants to cover lunch duty for classroom teachers in order to provide all teachers with a thirty minute duty-free lunch

Timeline: From: 5/08 To: 8/11

3 Key Process: Continue to implement an average of five hours of duty-free planning time per week
Process Manager: Fran Mastropolo, Special Programs Teacher
Completion Date: 8/11
Resources: Scheduling committee, specialists, teacher assistants
Restrainers: Allotment of specialists and teacher assistants, temporary and new facilities, future increased enrollment
Measurable Process Checks: Completed Master Schedule

Action Steps

1 Action Step Develop and implement a weekly schedule that maximizes the use of specialists (including science, media and technology) and teacher assistants to cover classes for classroom teachers in order to provide all teachers with an average of at least five hours of planning per week, while at the same time effectively delivering all curriculum areas and programs

Timeline: From: 5/08 To: 8/11
