

Wake County Public School System - School Improvement Planning  
**Summary of Goals, Key Processes and Action Steps 2008-2011 (Created 2007 - 2008)**

**Board Goal:** *By 2008, 95% of students in grades 3 through 12 will be at or above grade level as measured by NC EOG or EOC tests, and all student groups will demonstrate high growth.*

**SCHOOL:** Root ES

**LEA:** Wake County (920)

**Strategic Directive:** Systems and Structures to Support Schools

**State Board of Education Goal:** Leadership for Innovation

**SCHOOL GOAL:** By 2011, we will initiate and implement a program in which there will be participation of the greater community to act as academic/homework helpers for at least 30% of the students not meeting AYP (with emphasis in math) as well as 25% of the students at the K-2 level who would benefit from additional academic/homework support.

**GOAL MANAGER:** Fran Mastropolo, Special Programs teacher

**Data Justification for Goal based on a comprehensive needs assessment:**

AYP data, Teacher Interest Survey on homework helpers/tutors

**Key Processes & Action Steps(2 Key Processes)**

**1 Key Process:** Initiate and implement a Root Homework Helper Program  
**Process Manager:** Julie Cook, First grade teacher  
**Completion Date:** 5/11  
**Resources:** Senior citizens/retirees, SECU employees, High school students, college students, parent volunteers, middle school students, student teachers, National Honor Society students, fifth grade students from Root  
**Restrainers:** Space allocation, level of volunteer participation, sufficient number of resources, dependability of resources, impact on teacher to provide materials, etc.  
**Measurable Process Checks:** Survey program effectiveness using a rubric that includes teacher feedback, test scores and volunteer feedback.

**Action Steps**

- 1 Action Step** Develop, distribute and analyze a Parent Volunteer Survey to determine talent, time and treasure currently not being utilized  
**Timeline:** From: 5/08 To: 9/08
- 2 Action Step** Research alternate available resources, e.g., senior citizens/retirees, additional SECU staff, high school students, college students, etc.  
**Timeline:** From: 5/08 To: 9/08
- 3 Action Step** Create/compile a brochure that identifies Root's needs, times, population, etc.  
**Timeline:** From: 5/08 To: 9/08
- 4 Action Step** Obtain appropriate resources based on needs as identified by

	teachers
<b>Timeline:</b>	From: 10/08 To: 11/08
<b>5 Action Step</b>	Identify and allocate needed space for tutors
<b>Timeline:</b>	From: 9/08 To: 11/08
<b>6 Action Step</b>	Develop a resource schedule
<b>Timeline:</b>	From: 11/08 To: 12/08
<b>7 Action Step</b>	Provide staff with an overview of program details
<b>Timeline:</b>	From: 8/08 To: 9/08
<b>8 Action Step</b>	Announce and implement Root Homework Helper Program
<b>Timeline:</b>	From: 12/08 To: 1/09
<b>9 Action Step</b>	Make appropriate adjustments to the program as needed
<b>Timeline:</b>	From: 11/08 To: 5/09
<b>10 Action Step</b>	Develop and conduct a Homework Helper training session on math terminology
<b>Timeline:</b>	From: 11/08 To: 12/08

<b>2 Key Process:</b>	Initiate and implement a Root Tutor Program
<b>Process Manager:</b>	Alison Strong-Smith
<b>Completion Date:</b>	5/11
<b>Resources:</b>	Senior citizens/retirees, SECU employees, high school students, college students, parent volunteers, middle school students, student teachers, National Honor Society students, fifth grade students from Root
<b>Restrainers:</b>	Space allocation, level of volunteer participation, sufficient number of resources, dependability of resources, impact on teacher to provide materials, etc.
<b>Measurable Process Checks:</b>	Survey program effectiveness using a rubric that includes teacher feedback, test scores and volunteer feedback

**Action Steps**

<b>1 Action Step</b>	Distribute and analyze Parent Volunteer Survey, to determine talent, time and treasure currently not being utilized
<b>Timeline:</b>	From: 5/08 To: 9/08
<b>2 Action Step</b>	Research alternate, available resources, e.g., senior citizens/retirees, additional SECU staff, high school students, college students, etc.
<b>Timeline:</b>	From: 5/08 To: 9/08
<b>3 Action Step</b>	Compile/create a brochure that identifies Root's needs, times, population, etc.
<b>Timeline:</b>	From: 5/08 To: 9/08
<b>4 Action Step</b>	Obtain appropriate resources based on needs as identified by teachers
<b>Timeline:</b>	From: 10/08 To: 11/08
<b>5 Action Step</b>	Identify and allocate needed space for tutors
<b>Timeline:</b>	From: 10/08 To: 11/08
<b>6 Action Step</b>	Develop a resource schedule
<b>Timeline:</b>	From: 11/08 To: 12/08
<b>7 Action Step</b>	Provide staff with overview of program details
<b>Timeline:</b>	From: 5/08 To: 9/08

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| <b>8</b>  | <b>Action Step</b> | Announce and implement Root Tutor Program                                |
|           | <b>Timeline:</b>   | From: 12/08 To: 01/09  |
| <b>9</b>  | <b>Action Step</b> | Make appropriate adjustments to the program as needed                    |
|           | <b>Timeline:</b>   | From: 11/08 To: 5/09   |
| <b>10</b> | <b>Action Step</b> | Develop and conduct training session for Root Tutors on math terminology |
|           | <b>Timeline:</b>   | From: 11/08 To: 12/08  |
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